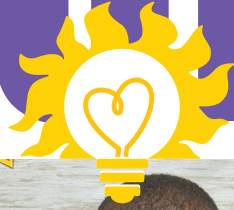


# Bowie Center 2024 Summer Tutoring



## History

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- Social Studies
- American History
- Ancient World History

## Language Arts

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- EC Primary Reading
- Wilson Reading Program
- Reading Comprehension
- Required Summer Reading
- Writing Skills
- Vocabulary
- Grammar
- Spelling

## Mathematics

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- EC Primary Math
- Lower School Math Skills
- Summer Math Packets
- Algebra I & II
- Geometry
- PreCal / Calculus
- College Math

## Science

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- Lower School Science
- Physical Science
- Earth Science
- Biology
- Chemistry
- Physics

## Foreign Languages

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- Spanish
- Latin
- German

## Test Prep

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- **ACT:** English, Math, Reading, Science and Writing
- **PSAT / SAT:** Reading, Writing & Language, Math with Calculator, and Math without Calculator
- **ISEE / Catholic / HSPT / TN Ready**
- Receive FREE practice tests
- \$25 workbook fee required for most test prep

## Advanced Instruction

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- All subjects and all grades
- For academically motivated students who want to work ahead before school begins

**Get One or Two Hours a Week for \$70 each!**

**For students wanting more than 1-2 tutoring hours a week, Bowie Tutoring offers a special Bundle Option.**

**SUMMER TUTORING HOURS:**  
*online or in-person sessions*

**Monday–Thursday**  
**9:00–6:00PM**

**Friday**  
**9:00–5:00PM**

**Don't see the subject you need?**

*Email or call us and we'll customize a schedule for you!*

**email: [tutoring@bowiereading.com](mailto:tutoring@bowiereading.com)**

**phone: (901) 474-1081**

# 2024 Summer One-on-One Tutoring Registration

May 29<sup>th</sup> through July 26<sup>th</sup>: 9:00 AM-6:00 PM Monday-Thursday and 9:00 AM-5:00 PM on Friday

Student's Name: \_\_\_\_\_ Today's Date: \_\_\_\_\_

Preferred Name: \_\_\_\_\_ Age: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

School (2024-2025): \_\_\_\_\_ Grade (2024-2025): \_\_\_\_\_ Gender: (circle one) M or F

Student's Street: \_\_\_\_\_

Address: City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP: \_\_\_\_\_

Parent/Guardian Name (1): \_\_\_\_\_ Relationship to the Child: \_\_\_\_\_ Phone: (\_\_\_\_) \_\_\_\_ - \_\_\_\_\_

Parent/Guardian Name (2): \_\_\_\_\_ Relationship to the Child: \_\_\_\_\_ Phone: (\_\_\_\_) \_\_\_\_ - \_\_\_\_\_

Email Address(es): \_\_\_\_\_

**Has this student ever tutored at Bowie before?**  Yes  No If your child has any siblings who have attended Bowie in the past, please list them: \_\_\_\_\_

**How did you hear about Bowie's Tutoring?** \_\_\_\_\_

If you were referred by a current Bowie Tutoring parent, please list their name. We love to reward our parents for their referrals!

**Would you like online or in-person sessions?**

Online  In-person  Prefer in-person sessions but are willing to go online, if needed

**How many sessions per week?**  One  Two If you have a tutor preference, please list here: \_\_\_\_\_

Note: all tutor preferences are subject to availability

**If registering more than one child, do you need all children to have the same schedule?**  Yes  No

**Please number all the days and times that your child is available for tutoring on the table below by order of preference: "1" for first choice, "2" for second choice, etc.**

	9 am	10 am	11 am	12 pm	1 pm	2 pm	3 pm	4 pm	5 pm
<b>M</b>									
<b>T</b>									
<b>W</b>									
<b>Th</b>									
<b>F</b>									

**The Bowie Center will be closed for tutoring on the following dates:**

**May 27<sup>th</sup> & 28<sup>th</sup>**  
**July 4<sup>th</sup> & 5<sup>th</sup>**

Please list any date(s) you know will need to be cancelled during the summer: \_\_\_\_\_

**Subject(s):** \_\_\_\_\_

**Will your student bring any materials? (Ex. Math packets, summer reading books, etc.)**  Yes  No

If yes, please list which materials: \_\_\_\_\_

**Academic Needs:** Please let us know anything that may help us to better prepare for your child's sessions.

\_\_\_\_\_

\_\_\_\_\_

**Summer Reading Support Students Only:** Please list all books we will cover by title and author. We will purchase a copy of each book for the tutor. Students must bring a personal copy for highlighting and writing in the margins.

\_\_\_\_\_

\_\_\_\_\_

**Math Support Students Only:** Does your child's school use a specific math program (i.e., Eureka Math, IB Math)?

\_\_\_\_\_

**ACT/SAT Students Only:** Please list any previous scores, the student's goal score, and any test dates for which the student is currently registered. If you would like the student to receive practice tests directly, please provide their email address here.

\_\_\_\_\_

**Cancellation Policy:** Any cancellations or changes may be made as long as you notify us **at least 24 hours before** the affected session(s). Please note that if we do not receive the 24-hour notice, you will be held financially responsible for the session. Should a student become ill, we require at least a 2-hour notice before the scheduled session to cancel without a charge.

<input type="checkbox"/> <b>Extra Sessions: Bonus Week</b>	<b>July 29<sup>th</sup> - August 2<sup>nd</sup></b>	<b>All sessions \$55 each</b>														
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Bowie Center

## **Bowie Summer Tutoring Payment Plan**

Student's Name: \_\_\_\_\_

Current School: \_\_\_\_\_ Current Grade: \_\_\_\_\_

Guarantor's/Parent's Name (Please Print): \_\_\_\_\_

In the event collection efforts must be made because of non-payment of my account, I understand that I will be responsible for paying allowable and reasonable charges for interest, court costs and attorney's fees. Collection efforts will also result in a negative effect on your credit report. It will be reported to the Memphis Consumer Credit Association.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**\$70 per 1-1 session if paid by cash or check / \$72 per 1-1 session if paid by card\***

Group Cost: (Group Sessions include 2 or more students with one tutor in a single tutoring session. These students MUST have the same learning style and are covering the same exact subjects.) \$55 per student per session if paid by cash or check  
\$57 per student per session if paid by card

### **Bowie Payment Information**

*Please initial next to the plan of your choice.*

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***Students with online sessions are required to choose Credit/Debit Card Account.***

\_\_\_\_\_ **Credit/Debit Card Account:** *The information below is required.* As a courtesy, the Bowie Center will charge your credit/debit card on Thursday of each week for any sessions that have occurred.

**\*There will be a 3% processing fee added to all card payments.** (See Rates Above).

Name on Card: \_\_\_\_\_ Relationship to student: \_\_\_\_\_

Card Number: \_\_\_\_\_ Exp. Date: \_\_\_\_ / \_\_\_\_ CVV Code: \_\_\_\_\_

Card Type circle:      Visa                      Mastercard                      Discover                      AMEX

Billing Address: \_\_\_\_\_

*By submitting this information, you authorize Bowie Reading and Learning Center to charge any balance on your account to your credit/debit card.*

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\_\_\_\_\_ **Pay-As-You Go Account:** *Each session must be paid for at or before the time of each session.* You must select if these payments will be made by debit/credit card or cash/check.

**\*There will be a 3% processing fee added to all card payments.** (See Rates Above).

**Only select ONE form of payment:**       **Credit/Debit Card**       **Cash / Check**

NOTE: Once you have selected your payment option, you must pay using that option for this term.

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**BOTH SIDES OF THIS FORM MUST BE COMPLETED AND SIGNED**



Bowie Center

## **Summer Payment, Scheduling, and Cancellation Policy**

*Thank you for choosing the Bowie Center for your child's learning needs. Our tutors are degreed and prepare carefully for each tutoring session to make sure we are serving you to the best of our ability.*

1. The Bowie Center does not require a contract or enrollment fee, but we must have this signed agreement on the first day sessions begin.
2. **Tutoring cancellations must be made at least 24- hours prior to the appointment time to avoid being charged for a missed session.** This is necessary to allow time to arrange another assignment for our tutors. Should a student miss a session without cancelling 24-hours in advance, his/her account will be billed the full amount for the missed session. This will be noted as a "late cancel" on your statement.
3. **Procedures for when a student must cancel due to illness:** Cancellations when a student has become ill must be received by phone and not email, at least 2-hours prior to the scheduled session. We ask that you not leave a voicemail to cancel a session due to illness. Please call during open hours and speak to our receptionist. We will then notify the tutor.
4. Tutors cannot change or cancel any session. All requests for changes or cancellations must go through the tutoring office.
5. If a tutor is not available for a scheduled session, we will contact you concerning whether or not you would like to reschedule the session, request a substitute tutor, or cancel the scheduled session. You will not be charged should you decide to cancel the session.
6. When a student is 10 minutes late for a tutoring session, we will try to contact the family by phone. If the student has not arrived 30 minutes into the session, the tutor may leave unless notified of special circumstances. Should a student arrive late, the session is abbreviated and will end at the regularly scheduled time.
7. When schools are closed due to inclement weather, the client must notify the Bowie Center if the student will not be attending his/her session. The Bowie Center will most likely remain open. Should the Bowie Center decide to close, we will contact each scheduled client via email.
8. We ask your permission to the use photographs in which your child may appear as a student in any programs or activities of Bowie for publications, brochures, internet web site, and other promotional materials. If you do not agree to this, please check this box.

I have **Read and Agree** to abide by the above scheduling and financial policies.

Student's Name (printed): \_\_\_\_\_

Parent's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**BOTH SIDES OF THIS FORM MUST BE COMPLETED AND SIGNED**